

Role Profile: Early Years Practitioner

Purpose

As Early Years Practitioner you are responsible for the developmental progress of key children and children in one of the two age ranges. This includes the planning, preparing and delivering high quality lessons and activities that support children's learning. Together with the assessment and writing reports and conducting parents evening.

Key Accountabilities

- To support a learning culture that encourages pupils to foster a love of learning. showing compassion, empathy and due diligence to all pupil's safety and wellbeing at all times.
- To create stimulating learning environments, both inside and outside the classroom they are based, that enable children to make excellent progress.
- To use assessments of key children to feed into the planning in the classroom. Identifying key children's needs and setting realistic and challenging next steps that are shared with parents every half term.
- To work with the nursery leaders and all early years practitioners to plan, prepare, deliver exciting and engaging activities within one of the two nursery age ranges.
- To set high expectations for behaviour and take responsibility for managing it in the classroom, but also upholding this expectation with all children on all school sites
- To continue maintain professional knowledge and remaining up to date with current EYFS pedagogy and complete all training requested and have up to date knowledge of Safeguarding.
- To maintain high professional standards of communication with parents. Participate in report writing, parents evening and school events such as carol service, sports day and school fairs.
- To be a role model for students through personal and professional conduct this includes but is not limited to ensuring the staff dress code is adhered to and appropriate language is always used towards staff and pupils.
- To attend whole school staff meetings and participate in the wider school and Cognita community and take on further responsibility as reasonably requested by the EYFS Leader.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> Competent in using ICT in the classroom and for everyday activities such as email. Ability to teach EYFS framework Good communication skills both written and verbal. 	
Qualifications	<ul style="list-style-type: none"> NVQ level Two or above 	
Experience	<ul style="list-style-type: none"> Experienced EYFS practitioner Knowledge and understanding of current EYFS framework for teaching and assessment Evidence of good classroom practice and excellent EYFS skills 	
Other	<ul style="list-style-type: none"> Able to demonstrate an awareness and understanding of data protection and confidentiality within the nursery setting. To be compassionate and able to empathise and relate with the pupils. An effective team player with ability to motivate others 	

Key Stakeholders:

Internal – Headmaster, Head of EYFS, Early Years Practitioners, School staff

External – Parents, SSC staff, Agency staff, Contractors

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

Signed:

Name (print):

Date: